****

**Essential Volunteer**

**Expression of Interest Form**

|  |  |  |
| --- | --- | --- |
| **Contact Details** | | |
| **Full Name & Title:** | **Mr/Mrs/Miss/Other** | |
| **Address:**  **Postcode** |  | |
| **Contact Phone No.:** |  | |
| **Email:** |  | |
| **Date of Birth:** |  | |
| **How might you be able to help?** | | |
| **Yes / No** | General Administration | |
| **Yes / No** | Manual Work (e.g. packing boxes, photocopying, loading lorries) | |
| **Yes / No** | Driving | |
| **Yes / No** | Food Preparation | |
| **Yes / No** | Computer Work (e.g. data entry, typing) | |
| **Yes / No** | Answering Phones / Outbound Calling | |
| **Yes / No** | Mechanical (e.g. operating machinery to manufacture CDs/DVDs) | |
| **Yes / No** | Exhibition Work | |
| **Yes / No** | Market Research | |
| **Yes / No** | Book-keeping | |
| **Health**  Do you have any health issues that we should be aware of that might affect your ability to  fulfil the duties of an Essential Volunteer, or are there any reasonable adjustments to the  workplace which we may need to make to accommodate your personal needs? | | |
|  | | |
| **Availability**  Please indicate the typical number of days or hours each week when you might be  available: | | |
|  | | |
| **Referees**  Please provide contact details for two people who would be willing to provide character  references | | |
| **Referee one** | | **Referee one** |
| **Email** | | **Email** |
| **Phone no:** | | **Phone no:** |
| **Address** | | **Address** |
| **Declaration**  I declare that I am in sympathy with the Christian ethos of Essential Christian. | | |
| **Signed** |  | |
| **Date** |  | |

**Please return your completed form to** [**recruitment@essentialchristian.org**](mailto:recruitment@essentialchristian.org)

**or send by post to Essential Christian, 14 Horsted Square, Uckfield, East Sussex. TN22 1QG**